

To Log on to Trinity Online Directory:

Look for “TRINITY MEMBERS” gadget on the trinitymoravian.org website home page.



On a laptop or desktop computer, this will be on the right side of the screen. You may have to scroll down a little. If you are on a mobile device (phone or tablet) you may have to scroll down past the content. We will be fixing this in the new page design.

Click on this, it will take you to <https://members.trinitymoravian.org/>

Click on “Members Login” menu item, or scroll down and click on the Log In to “Trinity Members Directory” button.

Type in your user name (usually first initial/lastname in lower case) and your password. If you have recently been added, you should have received an automatic email telling you your user name and password. *Remember this may have gone to SPAM folder.* If you have forgotten or do not know your password, click on “Forgot Password?” and you will receive a special link at the email address we have for you. *This email may go in the SPAM folder.* If you have changed your email address, contact the church office to update.

Once you log in, you will see this:

Member Login

Logged in as

PastorJohn

Account Status

Active

Membership

Editor

Account Expiry

No Expiry

[Edit Profile](#)

[Logout](#)

Click on “Edit Profile” to enter a new, more secure password that you can remember. It is best to include a number or symbol (such as @, #, \$, %,&, or *) to make it more secure. Write it down somewhere you will be able to find it. As with most sites, you’ll have to type the new password twice and they must match. *If you do NOT want to change your password, leave these two fields blank.*

Now add a picture to your profile. This is just a “head shot,” we can’t add family pictures at this time. You can just take a “selfie” on your phone or tablet and use that – make sure your face is near the center of the picture. If you don’t feel able to do this, we will be glad to take the picture for you and upload it for you. Bear in mind that the picture you select (the title of the selected picture should be to the right) will NOT actually upload and display on the edit page until you have clicked SUBMIT.

After your edits are done, click SUBMIT. This will now display “Profile Updated.”

Now you can click on “Directory listing” in the menu at the top of the screen and you will be able to see the directory listing of all members and friends. You can search for a first or last name, and click on the listing for the person’s full address and contact info.